

AUTHOR GUIDELINES

Authors should follow the SEACHANGE guidelines below when preparing their contributions. Examples of style and formatting can also be found in past issues of SEACHANGE (check most recent issues for more reliability). Please read these guidelines carefully as there are some differences with the Chicago Style NB citation system upon which our own system is loosely based. These differences exist, largely, to create more unity between our English and French contributions.

Preparing a Contribution

General manuscript formatting:

- a) All pages should be typewritten in 12-point Times font and double-spaced; the text should be fully justified, long citations (exceeding 30 words) and footnotes should be set in 10-point Times and single-spaced. All bibliographical references should be integrated into the footnotes and, in modified form, into the bibliography. Superscript footnote numbers should appear in the text at the appropriate place. Footnotes should be indented by 0.3" (0,76 cm).
- b) Em dashes always take this shape — and are **not** surrounded by spaces.
E. g. “Communications scholar Marshall McLuhan reminds us after all, that media—for example: a pencil, computer, paper, paintbrush—are extensions of our corporeal materiality which impact human interpersonal dynamics.”
- c) Manuscripts should ideally not exceed twenty-five pages in length following the above mentioned formatting guidelines, and can oftentimes be much shorter (as agreed upon with the editors).
- d) Manuscripts should be submitted in the form of an e-mail attachment in MS Word 6 or above (do NOT submit PDF files).
- e) Authors should append to their manuscripts:
 - 1) A synopsis in both English and French (each 100 words max)
 - 2) A bibliographical note (100 words max)

The SEACHANGE author guidelines are based on a Documentary-Note System (i.e., HUMANITIES style): Footnotes are used; there is a bibliography at the end of the text. Full bibliographic information, including the author’s surname, initials and name and the subtitle, if any, accompanies the first citation of a work; a shortened citation (including the author’s last name, a shortened title, and pagination) is used thereafter. Do not use “p.” in front of page numbers. Note the inversion of the order of an author’s name and surname when transferring references from footnotes to the bibliography, as well as the absence of parentheses and the placement of commas and periods.

Format for In-Text Citations

1. Double inverted commas should be used for all citations (“ ”); single inverted commas should only be used when citations occur within citations (“ ‘ . . . ’ . . . ”).
2. If a citation exceeds 30 words, it should be formatted without inverted commas as a

single-spaced block of text indented by 0.5" (1.27 cm).

3. Please make sure to indicate any textual intervention in a citation by means of square brackets ([]). The following cases are noteworthy:

a) the elimination of a word or passage found in the original text: "She danced [. . .] into the night."

b) the inclusion of additional information, the modification of a verb tense, etc.: "She [Daisy Buchanan] can only be trouble . . ."; "Where *can* we go?" [emphasis mine]."

4. Punctuation for all citations should be placed within the citation itself: "New alternatives are always right around the bend."

5. All citations in English or French should be presented in their original language. If a citation is in a language other than English or French, it should be accompanied by an English translation. This translation is to appear in the body of the text. The original citation is to be placed in a footnote, in brackets, followed by the full bibliographical reference. In cases where the author is also the translator of the citation, the following indication should be placed at the end of the footnote: "[my translation]."

6. The titles of artworks, films, plays and books should be *italicized*. The titles of articles, poems, and book chapters should be placed in double inverted commas. Only the first word is capitalized in French titles (e.g. *Le Rouge et le noir*).

7. The first time a film, artwork or musical composition is cited, authors should *italicize* the title and include the date of production and the artist's or filmmaker's name in parentheses:

A History of Violence (David Cronenberg, 2005)

8. Foreign words should be *italicized*. E.g. *Dasein*, *das Unheimliche*, *χάος* etc. This also applies to citation indicators of Latin origin such as *ibid.* and *et al.*

9. Centuries should be written out in full. E.g. nineteenth century, twentieth century, etc.

Format for Footnote References

1. All references to books, articles, and other source materials should be identified at an appropriate point in the text by the insertion of footnotes that appear at the bottom of the page in which the reference is made. The *first* time a book or other source material is cited or referred to, a footnote should be made with complete bibliographical information:

¹⁵ Name initials and surname, *Title* or *Title: Subtitle* (Place: Publisher, year of publication), page or page-page.

Book:

¹² Jill Dolan, *Utopia in Performance: Finding Hope at the Theater* (Ann Arbor: University of Michigan Press, 2005), 7-8, 9, 21.

Edited book:

⁴² Craig Thompson, ed., *The Colloquies of Erasmus* (Chicago: University of Chicago Press, 1965), 458.

Translated book:

³ Aristotle, *On Rhetoric: A Theory of Civic Discourse*, trans. George A. Kennedy (New York: Oxford University Press, 2007), 53.

Multiauthored book:

¹⁴ Scott Lash and John Urry, *Economies of Signs and Space* (London: SAGE Publications, 1994), 241-251.

Multivolume book:

³¹ Michel Foucault, *The Care of the Self*, vol. 3 of *The History of Sexuality*, trans. Robert Hurley (New York: Pantheon, 1986), 221.

Chapter of book:

²² Bruno Latour, "From Realpolitik to Dingpolitik or How to Make Things Public," in *Making Things Public: Atmospheres of Democracy* (Cambridge: ZKM and MIT Press, 2005), 14-23.

Dissertation:

¹¹ Marc Furstenau, "Cinema, Language, Reality: Digitization and the Challenge to Film Theory" (PhD Diss., McGill University, 2003), 54.

Secondhand citation:

²³ Quoted by Natalie Z. Davis, "Publisher Guillaume Rouillé, Businessman and Humanist," in *Editing Sixteenth Century Texts*, ed. R.J. Schoeck (Toronto: University of Toronto Press, 1966), 100.

Interview:

⁵ Leonard Cohen, interviewed by Maud Jones, March 12, 2008, interview 12, transcript. [unpublished]

¹⁸ Shirin Neshat, interviewed by Eleanor Wachtel, *Wachtel on the Arts*, 88.5 FM CBC, May 31, 2009. [published/broadcast]

Journal article:

⁴⁴ Jodi Dean, "Politics without Politics," in *Parallax* 15, no. 3 (2009): 22.

Multiauthored journal article:

¹² Carl André, Hans Haacke, John Perrault, and Cindy Nemser, “The Role of the Artist in Today’s Society,” in *Art Journal* 34, no. 4 (Summer 1975): 327.

Online journal article:

²⁷ Rabab Abdulhadi, “Where Is Home? Fragmented Lives, Border Crossings, and the Politics of Exile,” *Radical History Review*, no. 86 (2003): 89–91, www.muse.jhu.edu/journals/radical_history_review/v086/86.1abdulhadi.html.

Magazine article:

¹ Seymour M. Hirsh, “Annals of National Security, Torture at Abu Ghraib,” in *The New Yorker* (May 10, 2004) 42.

Online magazine article:

³⁴ John Cassidy, “The Volcker Rule: Obama’s economic adviser and his battles over the financial reform bill,” *The New Yorker* (July 18, 2010) www.newyorker.com/reporting/2010/07/26/100726fa_fact_Cassidy (accessed September 9, 2011).

News(paper) article:

¹⁷ David Bauder, “Olbermann pressing on Hannity’s waterboard offer,” *Associated Press* (April 29, 2009).

Online newspaper article:

⁵⁵ Mark Mackinnon, “Chinese Philanthropist Donates It All,” *The Globe and Mail* (July 23, 2010) www.theglobeandmail.com/news/world/chinese-philanthropist-donates-it-all/article1650447/ (accessed August 10, 2012).

Paper or presentation:

⁶ Amelia Jones, “Performance: Time, Space And “Cultural Value,” *Resistances: Inter-disruptions, Counter-conduct, and Compromising Acts*. Org. Centre for Interdisciplinary Studies in Society and Culture, April 15, 2010, Concordia University, Montréal.

Website:

⁶² “About openDemocracy,” *openDemocracy*, www.opendemocracy.net/about (accessed May 15, 2008).

2. For all subsequent references to the same book, article, or other source material, the footnote should appear as follows:

¹¹ Surname, *Title*, page or page-page.

²³ Dolan, *Utopia in Performance*, 23-24.

3. For consecutive references to the same book, article, or other source material, the footnote should appear as follows (**please note that “*Ibid.*” is italicized**):

²⁴ *Ibid.*, 78.

4. The superscript number, when inserted following a citation, should be placed after both the inverted commas and any punctuation within the citation:

As Arendt maintains, “morally the only reliable people when the chips are down are those who say, ‘I can’t.’”¹

Format for Bibliographical References

1. All books, articles, and other source materials used in the preparation of the contribution should be identified in the bibliography. It is organized following an alphabetical classification by author surname with a hanging indentation of 0.5”.

Surname, name and initials. *Title* or *Title: Subtitle*. Place: Publisher, year of publication.

Book:

Dolan, Jill. *Utopia in Performance: Finding Hope at the Theater*. Ann Arbor: University of Michigan Press, 2005.

Edited book:

Thompson, Craig, ed. *The Colloquies of Erasmus*. Chicago: University of Chicago Press, 1965.

Translated book:

Aristotle. *On Rhetoric: A Theory of Civic Discourse*, trans. George A. Kennedy. New York: Oxford University Press, 2007.

Multiauthored book:

Lash, Scott, and John Urry. *Economies of Signs and Space*. London: SAGE Publications, 1994.

Multivolume book:

Foucault, Michel. *The Care of the Self*, vol. 3 of *The History of Sexuality*, trans. Robert Hurley. New York: Pantheon, 1986.

Chapter of book:

Latour, Bruno. "From Realpolitik to Dingpolitik or How to Make Things Public." *Making Things Public: Atmospheres of Democracy*. Cambridge: ZKM and MIT Press, 2005: 14-41.

Dissertation:

Furstenau, Marc. "Cinema, Language, Reality: Digitization and the Challenge to Film Theory." PhD Diss., McGill University, 2003.

Interview:

Neshat, Shirin. *Wachtel on the Arts*. By Eleanor Wachtel. 88.5 FM CBC, May 31, 2009.

Journal article:

Dean, Jodi. "Politics without Politics." *Parallax* 15, no. 3 (2009): 20-36.

Multiauthored journal article:

André, Carl, Hans Haacke, John Perrault, and Cindy Nemser. "The Role of the Artist in Today's Society." *Art Journal* 34, no. 4 (Summer 1975): 327-331.

Online journal article:

Abdulhadi, Rabab. "Where Is Home? Fragmented Lives, Border Crossings, and the Politics of Exile." *Radical History Review*, no. 86 (2003): 89-101, www.muse.jhu.edu/journals/radical_history_review/v086/86.1abdulhadi.html.

Magazine article:

Hirsh, Seymour M. "Annals of National Security, Torture at Abu Ghraib." *The New Yorker* (May 10, 2004) 42-51.

Online magazine article:

Cassidy, John. "The Volcker Rule: Obama's economic adviser and his battles over the financial reform bill." *The New Yorker* (July 18, 2010) www.newyorker.com/reporting/2010/07/26/100726fa_fact_Cassidy.

News(paper) article:

Bauder, David. "Olbermann pressing on Hannity's waterboard offer." *Associated Press*, (April 29, 2009).

Online newspaper article:

Mackinnon, Mark. "Chinese Philanthropist Donates It All." *The Globe and Mail* (July 23, 2010) www.theglobeandmail.com/news/world/chinese-philanthropist-donates-it-all/article1650447/ (accessed August 10, 2012).

Paper or presentation:

Jones, Amelia. "Performance: Time, Space and 'Cultural Value.'" *Resistances: Interruptions, Counter-conduct, and Compromising Acts*. Org. Centre for Interdisciplinary Studies in Society and Culture, April 15, 2010, Concordia University, Montréal.

Website:

openDemocracy. "About openDemocracy." www.opendemocracy.net/about (accessed May 15, 2008).

2. For multiple books or other source material by the same author, the author's surname, name and initials should be replaced by a long em dash:

———. *Title or Title: Sub-title*. Place: Publisher, year of publication.

Goldfarb, Jeffrey C. *Civility & Subversion: The Intellectual in Democratic Society*. New York: Cambridge University Press, 1998.

———. "The Politics of Small Things." *The Communication Review* 8, no. 2 (2005): 159-83.